

**CTCR Management Committee Meeting
Meeting Minutes**

Tuesday, September 14, 2021
Via Webex

Attendance: Drs. G. Bauman, A. Allan, R. Dinniwell, S. Mattonen, S. Penuela, E. Wong and R. McClelland, T. McHugh, P. Taylor, K. Scott

Regrets: J. Simpson and Dr. G. DiMattia

Absent: A. Parsyan, B. Fleming

1. Welcome & Additions to Minutes

Dr. Bauman welcomed everyone and asked for any new agenda items. GSB gave everyone an update on OICR as he remains a clinical advisor to the organization.

2. Approval of Meeting Minutes – May 18, 2021

Please send any updates to GSB or KS. Minutes are approved at this time.

3. Current Business

3.1 New Members - TOR

Dr. Anthony Nichols and Shawn Li, PhD have decided to step away from the management committee and we thank them for their years of service. CTCR's current TOR (Terms of Reference) was reviewed and at this time, it was felt that the current management committee was well represented and recruitment was not required.

3.2 Addition of PFAC Member – Draft TOR

Committee had agreed at previous meeting to recruit a PFAC member to represent the patients' population during meetings. After some discussion, the CTCR will partner with the CRU and ask the current PFAC member if they would consider joining and attending management meetings. Draft of TOR previously circulated will be reviewed at a later date.

ACTION ITEM: RM to let KS know when PFAC member returns to centre. Currently on hiatus due to Covid. Draft TOR to be reviewed.

3.3 Cure4Glioma Update

No update to report

3.4 TIORG Update

TIORG is working on a half day retreat taking place on Wednesday October 27 at Bellamere Winery & Conference Centre (Covid dependent). Idea is to introduce current IO research from different disciplines to the London audience with the hope that future collaborations may occur. Dr. Laszlo Radvanyi from OICR has agreed to speak.

3.5 Immuno-Oncology Symposium (Feb 1/22)

3rd Annual Symposium is scheduled for Tuesday February 1, 2022. Covid will dictate what type of event is to take place. Sumner Auditorium has been booked.

3.6. CTCR Initiatives

A – Discussion occurred surrounding asking new patients to sign consent or opt-out consent to having their test sample results entered into a research database. TM mentioned that there is renewed interest and offered to bring forward any recommendations from this committee. TM may be able to sort through the bureaucracy and would only require a briefing note from our committee. RM mentioned that a project had been undertaken at Lawson a few years ago and shelved. He will provide notes. SM mentioned that H&N is currently working on this same proposal. **ACTION ITEM: RM to provide KS with notes. GSB and KS to research other centres to see if they have program. Briefing note to be prepared and forwarded to TM.**

4. Other Business

A - PT gave a Foundation update and mentioned that the Verspeeten Centre is featured in the latest edition of the Impact magazine which is published twice a year. Goal is to create awareness of the centre and inspire donations. Virtual tour to take place October 6.

B – GSB gave an update on the Verspeeten Genome Centre which is currently strategizing on future goals. Planning a half day retreat in November with a few invitees to brainstorm. KS will provide administrative support for this event.

C – TM gave an update on the recent flood at LRCP and the purchase of a PET scanner to be delivered this fiscal year and commissioned summer 2022.

D – EW mentioned that Western Research will be submitting 3 cancer related grant proposals to the CFI for new equipment. Drs. C. Pin, F. Dick, E. Wong, T. Lee and S. Li are the PI's.

E – GSB mentioned that the June Department of Oncology Research & Education Day was a success and KS to provide update with minutes. **ACTION ITEM: KS to send out summary**

5 Next Meeting: November 16, 2021



Dr. Glenn Bauman, Director

Kimberly Scott

Kimberly Scott, Coordinator